

International & Indigenous (Elementary) Instructor(s)

Continuing and Community Education

COMP CE:042-21 [Application Form](#)

The Ottawa Catholic School Board invites applications from candidates interested in being considered for the International and Indigenous Languages (Elementary) Program Continuing Education instructor positions and supply instructor positions, which may become available during the 2021-2022 school year. The International Language Elementary Program runs for 32 Saturdays from September to June. Please note: for this school year, it is expected that the classes will be taught online. The proposed online program is subject to change depending on directions from Ottawa Public Health or other factors at the School Board.

Language and Location: Dutch– Virtual

Required Qualifications, Experience, Knowledge and Skills:

- Must have knowledge of and fluency of the language (Listening, Speaking, Reading and Writing);
- Knowledgeable about the culture, history and traditions and be able to integrate them into classroom activities appropriate to the age group;
- Comfortable teaching online, in a classroom or a combination of both methods. OCSB will provide some training, support and mentoring.

In addition, the following will be considered an asset:

- Previous experience working with children and/or youth;
- Good computer skills (Google Apps, Microsoft Office).

Compensation: Instructors - \$21.00 (\$28.64 if OCT certified) per hour plus 4% vacation pay

How to apply: Applicants are required to complete the application form beside the job number and attach a cover letter and resume in pdf format, by **5:00 pm on December 3, 2021**.

The successful candidate will be required to comply with the COVID-19 Vaccination Policy [Staff and Visitor COVID-19 Mandatory Testing and Vaccination Policy](#) for the health and safety of students, staff and the broader school board community.

Interviews: We thank all applicants in advance for their interest; however, only those candidates selected for an interview will be contacted. If selected for an interview, you will receive an email including the interview date/time, location and process details. Incomplete applications will not be considered.



Catholic Education Centre
Human Resources Department
570 West Hunt Club Road
Nepean, Ontario K2G 3R4

About the Ottawa Catholic School Board

The Ottawa Catholic School Board (OCSB) is located in Ottawa, Ontario. As Canada's capital city, Ottawa ranks among the world's most desirable cities to call home. We have a small-town feel with a big-city presence and a population of just over a million people.

The OCSB proudly serves over 40,000 students in 84 schools. We offer an education that respects all faiths' universal values and is grounded in Catholic principles. We foster innovation to inspire Deep Learning so that all can realize their full potential. We offer a collaborative work environment, fulfilling careers, and the opportunity to make a difference in our students' lives.

The OCSB adheres to equitable hiring, employment and promotion practices and is committed to an inclusive workforce that reflects the diversity of our students. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, people from gender diverse communities and/or people with intersectional identities, as well as others who may contribute to the further diversification of ideas.

The Ottawa Catholic School Board acknowledges that the land on which our schools are located is the traditional unceded territory of the Algonquin Anishnabek Peoples. We extend our respect to all First Nations, Inuit and Métis Peoples for their valuable past and present contributions to this land.

Pursuant to the Accessibility for Ontarians with Disabilities Act, (AODA), if you require accommodations at any time throughout the application process, please contact Heather Loates in the Human Resources Department 613-224-4455 ext. 2420 or via email at heather.loates@ocsb.ca prior to the posting closing date so that appropriate arrangements can be made.



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